

Conducting meetings R.R.O.

Action	What to Say	Can interrupt speaker?	Need a Second?	Can be Debated?	Can be Amended?	Votes Needed
Introduce main motion	"I move to..."	No	Yes	Yes	Yes	Majority
Amend a motion	"I move to amend the motion by...." (add or strike words or both)	No	Yes	Yes	Yes	Majority
Move item to committee	"I move that we refer the matter to committee."	No	Yes	Yes	No	Majority
Postpone item	"I move to postpone the matter until..."	No	Yes	Yes	No	Majority
End debate	"I move the previous question."	No	Yes	Yes	No	Majority
Object to procedure	"Point of order."	Yes	No	No	No	Chair decision
Recess the meeting	"I move that we recess until..."	No	Yes	No	No	Majority
Adjourn the meeting	"I move to adjourn the meeting."	No	Yes	No	No	Majority
Request information	"Point of information."	Yes	No	No	No	No vote
Overrule the chair's ruling	"I move to overrule the chair's ruling."	Yes	Yes	Yes	No	Majority
Extend the allotted time	"I move to extend the time by ___ minutes."	No	Yes	No	Yes	2/3
Enforce the rules or point out incorrect procedure	"Point of order."	Yes	No	No	No	No vote
Table a Motion	"I move to table..."	No	Yes	No	No	Majority

Conducting meetings R.R.O.

Motions taken or rescinded

Motion Made By	Seconded By	Vote		
Miles	Lenore	YA	/	NA
Original Motion				
To adjourn meeting				
Amended Motion				
Motion Made By	Seconded By	Vote		
		YA	/	NA
Original Motion				
No other motions were taken due to the Bylaws will not allow anyone to				
to vote due to the fact there was no members in good standing or				
Eligible to vote because of the Covid pandemic there had not been a meeting in				
about 11 months				
Amended Motion				
Motion Made By	Seconded By	Vote		
		YA	/	NA
Original Motion				
Amended Motion				

Conducting meetings R.R.O.

Motions taken or rescinded

Motion Made By	Seconded By	Vote		
		YA	/	NA
Original Motion				
Amended Motion				
Motion Made By	Seconded By	Vote		
		YA	/	NA
Original Motion				
Amended Motion				
Motion Made By	Seconded By	Vote		
		YA	/	NA
Original Motion				
Amended Motion				

Conducting meetings R.R.O.

<i>Date</i>	<i>time</i>	<i>location</i>
Nov / 1 /2021	2:00 PM	GZEBO

<i>Time the meeting was called to order</i>	2:02 PM
--	---------

<i>Status of Quorum</i>	N/A
--------------------------------	-----

<i>Additions to agenda</i>	<i>NONE</i>
-----------------------------------	--------------------

<i>Corrections and amendments to previous meeting minutes</i>	
Description and purpose of The Birding & Nature Club:	
Pat Harvey: described the purpose and intent of the Club as well as the History and	
Events that happened in the past to help all the people present better understand what we need	
To do in the future to comply with the “SEPO Board of directors and Larry Keller the director that	
is now in charge of Texas Avenue and the surrounding Green area and swamp land.	

<i>Time the meeting was adjourned</i>	2:58
--	------

Conducting meetings R.R.O.

Meeting Minutes (Topics & Action Items)

Date:

Treasures Report attached as Appendage A
Treasures report presented By Miles, but Tabled for vote at next months meeting when we have eligible voters
Dec 23/2020 Minutes attached as Appendage B
Dec. 23/2020 was the last meeting the club had, Minutes were Read by Brenda C. but were tabled for vote till next meeting when
we have eligible voters
However there was no discussion on change to minutes read
Discussion was had on the club is involved in a "Bird Count" In January of a 25 Square mile area.
February is the month when the Birding and Nature Club starts field trips to area nature and bird refuses.
ACTION ITEM: Tom Stone agreed to reserch area nature & bird Refuses to present at the next meeting with some Recommendations on possible day trips that would fit our clubs Needs
Miles & Carol Had many area brochures of refuses they had gotten from the Texas travel center and other places for Tom to use on his research
The Annual RGV Birding Festival is planned for NOV 10-14 at the Event Center behind the Sam's Club
They have lots of booths and Tours that can be booked to some Of the local refuses (Members that had been encourage folks to Attend it is very informative and interesting)
Jean Bergoine Said the club would not need to Sponsor a Pot Luck this year.

Conducting meetings R.R.O.

Meeting Minutes (Topics & Action Items)

Date: 11/1/2021

Pat agreed to try to fix a lamp top if all the other lams worked on
Texas Ave if not he would not fix Not sure but top may not be a
replacement item we may need to replace the lamp
Tom asked if our club was interested in snakes, Reptiles &
Amphibians as well as birds for a possible field trip. There was a
Positive reaction to his suggestion
There was a short discussion on Types of snakes that may be
Encountered on the Sunshine Estates Grounds
Brenda Crothers (Master Gardener) Said the Texas Avenue area
Needed much TLC to make it look Good Again. Susanne also
Had the same sediment but was already working on several
planting and refurbishing projects it was suggested not to get
“burnt out” and Brenda said there was many master gardeners
Looking for volunteer projects to earn their Master Gardener titles
ACTION ITEM: Brenda will check with the Master Gardener group
to see if they would be able to supply the labor to help maintain
And improve Texas Ave someone will check with Larry Keller to
Check to see if he has budgeted anything for projects like that
Brenda reminded us not all plants will grow and thrive in this area
And part of a master gardeners’ task is to know tha plants that will
Be a good fit for the RGV

Minutes respectfully submitted by: William Peterson Temporary Secretary

Conducting meetings R.R.O.

Meeting Minutes (Topics & Action Items)

Date: 11/01/2021

Next Meeting - Date: N/A

Location: N/A

- Documents to include:** Agenda for 1/Nov/2021 Meeting
- Financial reports dated 23/Dec/2020 & 1/Nov/21
- Birding and Nature ByLaws Rev Date 23/Dec/2009
- Minutes from 23/Dec/2020 & 2/Nov/2020

Conducting meetings R.R.O.

Names of attendees

Meeting Date:

	<i>Please print Name Clearly</i>
1	Pat Harvey: Vice president
2	Miles Breneman: Treasurer
3	William Peterson: Temporary Secretary
4	Ron Lawrence
5	Jean Lawrence
6	Ladonna Harvey
7	Carol Breneman
8	Susanne Ulrich (Gardener)
9	Jean Bergoine
10	Kathy Owen
11	Judy Albert
12	Crothers Brenda (Master Gardener)
13	Werkmeister Henry
14	Werkmeister Lowene
15	Judy Stone
16	Tom Stone
17	Mary Grandy
18	Lenore Combs
19	
20	
21	
22	
23	
24	

ACCT # 1016276840

CREATED 6/14/21

LAST UPDATED 11/1/21

NOTES FROM PAST RECORDS:

REPORT 2/29/2020 BY BERNADINE PETERS - BEGINNING BAL \$2552.81 LESS EXPENSES \$100 (CONTRIBUTION TO FRIENDS OF LAGUNA ATASCOSA)

ENDING BALANCE \$2452.81

OPENING BALANCE \$2,452.81

DEPOSITS \$25.00 CK FROM BERADINE PETERS 11/6/2020

WITHDRAWALS (50.00) CK 1016 ISSUED 3/2/2020 TO EDUARDO SONI (SPEAKERS FEE)

(25.00) CK1017 ISSUED TO DAVID PETERS (TO KEEP ACCT. ACTIVE)

RELATED TO DEPOSIT DATED 11/6/20 ABOVE

ENDING BALANCE \$2,402.81 THERE IS A \$24.00 DISCREPANCY FROM 1/29/2021 STATEMENT RECEIVED FROM LSNB AT THE START OF WMB TAKING OVER AS TREASURER. THIS MIGHT REFLECT 8 MONTHS OF BANK FEES WHICH I CAN'T ACCOUNT FOR IN THE RECORDS.

BEGINNING BAL \$2,378.81
ACCORDING
LSNB STMT
DATED 1/29/21

BK DEBIT FOR (3.00)
SERVICE FEE

2/26/21 SERVICE FEE (3.00)

2/26/2021 SERVICE FEE (3.00)

3/31/2021 SERVICE FEE (3.00)

4/30/2021 SERVICE FEE (3.00)

MAY STMT NOT RECEIVED (3.00) ASSUMED

6/30/21 SERVICE FEE (3.00)

7/30/21 SERVICE FEE (3.00)

8/31/21 SERVICE FEE (3.00)

9/30/21 SERVICE FEE -\$3.00

ENDING BALANCE \$2,351.81

NOTE: I FEEL THAT IT' TIME TO CONVERT THE ACCOUNT TO AN ONLINE ACCOUNT TO AVOID THE \$3.00 MONTHLY SERVICE FEE. DOES THIS REQUIRE A MOTION?

@ 11-1-21 need \$5.00 from former President Bernadine as found \$\$ from patches sale from Post.

12/23/2020

This is my initial report.

On 11/30/2020 the account was successfully updated with the new club officers. The bank did not provide an opening account balance, therefore, this report is based on old club records. However at this time it was believed to reflect accurate data.

LAST REPORTED ACTIVITY USING THE 2/23/2020 TREASURER'S REPORT WAS:

BALANCE	\$2452.81
Deposit 11/6/2020.	\$ 25.00
PENDING NEW BALANCE.	\$2472.81

OBSERVATIONS:

1. THE BANK CONTINUES TO DEBIT THE ACCOUNT \$3.00/ MONTH FOR A PAPER STATEMENT. THERE WAS NO RECORD OF ANY PAPER STATEMENTS IN THE FILES. THE HISTORIC CHECK REGISTER RECORDS 3 SUCH EVENTS. THIS WILL REQUIRE FURTHER INVESTIGATION TO RESOLVE PRIOR TO OBTAINING THE ACTUAL ACCOUNT BALANCE. THIS SITUATION WILL HOPEFULLY BE RESOLVED PRIOR TO THE NEXT MEETING
2. I WILL EXPLORE SETTING UP A PAPERLESS STATEMENT. WHILE MEETING WITH THE BANK. MORE LATER!

RESPECTFULLY SUBMITTED THIS DATE

WM MILES BRENEMAN

Shall sign all written contracts of obligations of the Club.

Shall function as an ex-officio member of all committees except the Nominating Committee.

Shall officially represent the Club at meetings of other organizations unless special representatives are appointed or elected, and shall report the proceedings to the membership at the next regular meeting of the Club.

Shall generally supervise and keep in touch with all Club activities.

2. The Vice President

Shall perform the duties of the office of the President during the absence of the President, or during the vacancy of that office.

Shall perform such duties as the President may direct.

3. The Secretary

Shall keep the records of the minutes of all club meetings.

Shall notify members of special meetings and all events.

Shall conduct correspondence of the Club.

Shall prepare ballots for elections.

Shall act as custodian of Club Records.

Shall maintain a complete and current list of membership.

4. The Treasurer

Shall act as custodian of all Club funds and pay bills for the Club.

Shall report at each meeting; receipts, expenditures, and bank balances.

Books shall be made available once a year for an official audit in February prior to the new term of office starting in March.

In the event of the absence of the Vice-President and the President the Treasurer shall preside at regular and special meetings.

Section IV

Amendments:

1. The by-laws may be amended as needed upon the approval of a two-thirds majority of members present.

Section V