

Sunshine Birding and Nature Club

By-Laws

Adopted 11/23/09 – Amended 3/2/15 (2 Year terms)

Section I

Purpose:

To increase the awareness of the variety of birds in our wetland and learning about native plants and animals of the RGV. The planning and care of the SEPO wetlands.

Membership:

1. All interested persons are eligible for club membership.
2. Active members are those who have attended a regular meeting within the last 9 months.
3. Only active SEPO members are eligible to vote.
4. Only SEPO members who have been active for at least 3 months are eligible to be nominated for office.

Section II

Elections: Elections of Club Officers shall be held every other year. The President shall appoint a Chairman of the Nominating Committee in January. The chairperson shall then select one other club member to serve on this committee. At a separate meeting, the Nominating Committee will prepare a slate of candidates and obtain an agreement of the nominees to serve if elected. The chairman will report the slate of officers in the regular February Club Meeting.

All officers shall be members in good standing. Additional nominations can then be taken from the floor. If there is a contest for any position, written ballots will be prepared for the election to be held at the February Club Meeting. Votes will be tallied by the nominating committee and the newly elected Officers shall take office March 1.

Election to office is by simple majority of members present.

In the event of a resignation, the board may appoint someone to fill out that person's term.

Section III

Duties of Officers. (The offices of secretary and treasurer may be combined)

1. The President

Shall preside at all meetings of the club.

Shall appoint chairpersons of all committees not elective.

Shall sign all written contracts of obligations of the Club.

Shall function as an ex-officio member of all committees except the Nominating Committee.

Shall officially represent the Club at meetings of other organizations unless special representatives are appointed or elected, and shall report the proceedings to the membership at the next regular meeting of the Club.

Shall generally supervise and keep in touch with all Club activities.

2. The Vice President

Shall perform the duties of the office of the President during the absence of the President, or during the vacancy of that office.

Shall perform such duties as the President may direct.

3. The Secretary

Shall keep the records of the minutes of all club meetings.

Shall notify members of special meetings and all events.

Shall conduct correspondence of the Club.

Shall prepare ballots for elections.

Shall act as custodian of Club Records.

Shall maintain a complete and current list of membership.

4. The Treasurer

Shall act as custodian of all Club funds and pay bills for the Club.

Shall report at each meeting; receipts, expenditures, and bank balances.

Books shall be made available once a year for an official audit in February prior to the new term of office starting in March.

In the event of the absence of the Vice-President and the President the Treasurer shall preside at regular and special meetings.

Section IV

Amendments:

1. The by-laws may be amended as needed upon the approval of a two-thirds majority of members present.

Section V

Dissolution: This Club is not designed for profit and no part of the net earnings shall insure to the benefit of any private individual.

Should this Club be deactivated, all funds remaining in the treasury after payment of all debts and obligations shall be contributed to the General Funds of SEPO.