"MINUTES"

SEPO BOARD (SPECIAL) MEETING
Friday, March 25, 2022 @ 1 PM
"Hybrid" Meeting: Retzlaff Hall and Google Meet

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1. **CALL TO ORDER** Jean Burgoine called the meeting to order at 1 PM.

2. Jean read the **Covid** statement/disclaimer.
   Everyone attending this meeting "in person", by their presence, acknowledges potential exposure to Covid. Each person is responsible for his/her own choice as it relates to attending SEPO Board meetings.

3. **ROLL CALL** Jean Burgoine, Larry Keller, Lenore Combs, Beth Parrish, Randy Davis and Mark Owen were all present in Retzlaff Hall.

4. The meeting was recorded via Google Meet and can be viewed from this link:
   https://video.wixstatic.com/video/2851bf_1d370c05587c4633b37c768685882c9e/720p/mp4/file.mp4

5. **AGENDA**
   a. ***Posting:*** Beth reported the agenda was made available to the community by the required day/time.
   b. ***Amendments to this agenda (by the Board):***
      Mark requested to add discussion of the approved 2022 budget figures to the agenda.
      Randy moved and Beth seconded to add this to the agenda. The motion passed unanimously.

6. **Review and consideration of approving the March 8, 2022 Board meeting (Regular) minutes as presented to the Board:**
   Randy moved and Mark seconded we approve these minutes. The motion passed unanimously.

7. **NEW BUSINESS**
   a. **Approval of the February 2022 Financials as presented to the Board.**
      i. **MOTION:** Mark moved and Larry seconded to approve the Feb 2022 financials.
      ii. **DISCUSSION:** Mark acknowledged some errors that were pointed out to him pertaining to greens fees will be corrected in the March financials.
      iii. **VOTE:** The motion passed unanimously.

   b. **Resignation of David Fleiner.**
      Randy moved and Lenore seconded we accept the resignation of David Fleiner from the Board. The motion passed unanimously.

   c. **SEPO & Covid-19.**
      i. **MOTION:** Randy moved and Beth seconded every SEPO owned facility/building on SEPO property no longer have any Covid restrictions and we no longer need to read the Covid statement/disclaimer at meetings and events.
      ii. **DISCUSSION:** Lenore stated the updated justification for lifting any restrictions came from the CDC and Cameron County statistics dated March 2022. She stressed the need to be vigilant and that the Board could adjust their comments accordingly if things change. Jean pointed out, since we are officially dropping our restrictions, this does not prohibit people from wearing face masks if they feel the need. If you feel ill, please remain at home.
      iii. **VOTE:** The motion passed unanimously.

iv. **Update:** The Web site has been updated to reflect this change (https://www.sunshinecountryclub.com/covid-19-sepo)

8. AGENDA AMENDMENTS

a. Mark - the approved 2022 budget figures:

i. In reviewing the approved 2022 SEPO budget, Mark has found some of the approved figures in the budget will certainly result in either overages or shortages at yearend. This will only affect the General Operations area. The Board agreed there can be no re-approval of the 2022 budget.

ii. Mark will start creating statements showing three months of both actual and budget so everyone can see if they are ahead of or behind on expenditures earlier in the year, rather than waiting until Nov or Dec.

9. ADDITIONAL DISCUSSION TOPICS

a. *Jean – Retzlaff Hall access:*

Due to complaints Jean has heard from the community concerning Retzlaff Hall being closed she stated what times the hall is open and closed:

i. Monday thru Friday – Generally open from 6:30 AM to 7 PM. On some nights it is open until 8:30 or 9 PM.

ii. Saturday – Open from 8:30 AM until Mahjong is completed.

iii. Sunday – Closed – For access call Jean Burgoine.

When the hall is open access is through the doors leading out to the swimming pool.

b. *Beth – Bylaws:*

i. The Bylaws amended by the community in Feb 2022 have been filed with the Cameron County Clerk's Office in San Benito. They are now on the Web site (https://www.sunshinecountryclub.com/by-laws).

ii. Valerie has both an electronic and a printed copy and will print a copy for residents who don't have print capabilities, upon resident request.

c. *Lenore – Age Survey:*

Lenore wanted to emphasize that **everyone** residing in a home must provide proof of age to the Office. The reasoning for SEPO doing the 'Age Survey' is defined in the Preamble of the Bylaws (see link above). This is a federal requirement to maintain our 55+ status. There are certain benefits we have if 80% of the community is 55+. If you are unsure if Valerie still needs your info, simply call her.

d. *Board – Next Meeting:*

The Board decided to hold a meeting in April. The date and time will be decided later.
Update: It has been decided the next Board meeting will be on April 21, 2022 at 1 pm.

10. ADJOURNMENT

Randy moved and Beth seconded we adjourn the meeting. The motion passed unanimously. The meeting was adjourned at 1:20 pm and the recording was stopped. The Board then reconvened to an Executive Session, closed to Board only.

Respectively submitted,

Beth Parrish
SEPO Board Secretary