

“MINUTES”**SEPO BOARD (SPECIAL) MEETING**

Tuesday, November 1, 2022 @ 1 PM

“Hybrid” Meeting: Retzlaff Hall & Google Meet

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1. **Call to Order** – Meeting was called to order at 1:00 PM.
 2. The meeting was being recorded via **Google Meet video**. The recording can be viewed at this link:
https://video.wixstatic.com/video/2851bf_b74307f7ca94445a979dd00eb5c8c6fe/720p/mp4/file.mp4
 3. **SEPO Board Roll Call** – All Board members were in attendance at Retzlaff Hall.
 4. **Meeting Notice & Agenda Document** was made available to the community by the required day/time.
 5. The Board did not request any **Amendments** to the posted Agenda.
 6. **Approval of Board meeting minutes** from October 11, 2022 –
Lenore moved and Mark seconded to approve these minutes. The motion passed unanimously.
 7. **UNFINISHED BUSINESS** –
 - a. **Board** – 2023 SEPO Budget
Work on 2023 SEPO budget that needs to be approved at the Nov 15, 2023 Board Meeting (Regular).
 - i. Everyone agreed with the 2023 budget figures provided by Mark during the meeting. Some line items had proposed increases and some stayed the same as in the 2022 budget.
 - ii. There was discussion on the following:
 - 1) We would like to put 3% of revenues into the Reserve Fund next year. Can we set up a separate ‘maintenance’ fund for items like a new roof for Retzlaff Hall. It was proposed we have residents vote on revising the purpose of the Reserve Fund at the Feb vote.
 - 2) Which financial institutions house money for various SEPO expenses and how is this money accessed.
 - 3) **To Do:** Jean will get a ballpark estimate on what it would cost to repair the entire Retzlaff Hall roof.
 - 4) **To Do:** Share will look to see how much the Board can spend before the residents need to vote. The Bylaws state if an expenditure exceeds \$50,000 the Board must obtain three bids.
 - iii. Storage lot Roadbed:
 - 1) Based on Platt drawings, we cannot consider the area in the storage lot that goes from the storage lot to the Woodshop part of SEPO streets.
 - 2) We need a contractor to do a roadbed since it will need to support the weight of motor homes and city trucks. Lenore indicated this would increase her 2023 budget figures.
 - 3) **To Do:** Larry will speak with resident Mr. Bledsoe.
 8. **ADJOURNMENT** – Lenore motioned and Beth seconded to adjourn the meeting. The motion passed unanimously. The meeting was adjourned at 1:42 PM. The Google Meet recording and session were both stopped.

Respectfully submitted,

Beth Parrish
SEPO Board Secretary